

A minimum of 10% of the total GCSE marks will be for using quantitative skills.

## Assessment Objectives

Assessment objectives here refers to the skills that will be tested in the examinations. The specification identifies 3 assessment objectives (AOs). The weighting of each assessment within the scheme of assessment is given in brackets:

- AO1 (35%) Demonstrate knowledge and understanding of business concepts and issues. Questions in the examination that will test this will use one of the following command words:
  - identify
  - state
  - explain.
- AO2 (35%) Apply knowledge and understanding of business concepts and issues. Questions in the examination that will test the skill of application will use one of the following command words:
  - calculate
  - complete
  - explain.
- AO3 (30%) Analyse and evaluate business information and issues to demonstrate understanding of business activity, make judgements and draw conclusions. Questions in the examination that will test the skills of analysis and/or evaluation will use one of the following command words:
  - analyse
  - discuss
  - evaluate
  - recommend.

Command words are used to signal the highest level of skill required in a question. For example, a question using the command word 'Analyse' will also assess AO1 and AO2.

## How to use this book

The textbook has been designed to match the specification. The final section of each unit explains and illustrates the interdependence of business. It also illustrates the idea of sustainable business.

The text of the book, including diagrams and tables, details the knowledge and understanding that learners should have. At the end of each unit are also lists of 'key ideas' and 'terms to know' to emphasise the key knowledge.

Each unit contains a number of case studies. The purpose of the case studies is to show the relevance of the content of the business to the real world of business. The case studies are very important for illustrating the application of knowledge and understanding.

Case studies also provide an opportunity to demonstrate the skills of evaluation. In each unit in the book contains 'evaluation activities' to illustrate the use of this skill in the context of the content.

Each unit contains a number of activities. These activities represent opportunities for developing skills for reinforcing learning – both knowledge and skills to be tested.

Each unit contains practice questions. These include multiple choice and data response questions. Data response questions use data from real world to reflect the type of real world data that is used in the GCSE examinations. The questions use command words associated with each objective and indicated in the specification. The specification given on how to answer the data response questions in order to maximise marks.